

**Job Title:** Responsible Driver Program Group Facilitator

**Location:** Province wide - both in person and/or virtual - including but not limited to Vancouver, Richmond, Surrey, Langley, Burnaby, Coquitlam, Chilliwack, Saanich, Nanaimo, Campbell River, Cranbrook, Golden Nelson, Penticton, Vernon, Kelowna, Kamloops, Williams Lake, Fort St. John, Prince George and Prince Rupert.

**Job Type:** Contract work

**Reports To:** Program Coordinator/ Manager

**Position Description:**

The Responsible Driver Program is BC's mandated education program for individuals who have been convicted of impaired driving. As a facilitator for the RDP program, you will be responsible for assessment, facilitating standardized psycho-educational workshops, and providing follow-up, all of which focuses on the effects of alcohol and other drugs, including providing tools to make better decisions regarding driving after using substances.

**Job Summary:**

We are seeking dedicated and engaging instructors across the province to offer both in-person and/or virtual service delivery.

Facilitators are hired on a contracted basis, and are offered work based on client demand, personal availability and flexibility. The needs will vary depending on our current client registration, and demand is always changing.

**Key Responsibilities:**

- Screening individual participants (in person or remotely) to determine which workshop they will attend.
- Program Facilitation: Lead in-person or virtual instructional sessions following the RDP curriculum guidelines. The Level 1 workshop component consists of 8 hours. The Level 2 workshop consists of 16 hours.
- Follow-up – 6 months post workshop completion, each participant will have a scheduled follow-up interview
- Participant Engagement: Create a supportive and non-judgmental learning environment to foster positive behavioral changes.
- Curriculum Delivery: Utilize interactive teaching methods, including group discussions, case studies, and real-life scenarios to make content engaging and relatable.
- Record Keeping: Maintain accurate attendance records, and program documentation in compliance with organizational and contract requirements.
- Compliance: Ensure that all program activities meet the requirements set forth by contractor and adhere to best practices in driver rehabilitation and road safety education.

**Qualifications:****Education:**

Minimum of a Post secondary diploma in a human service discipline with addiction- specific training and experience or equivalent combination of education and experience; Bachelors Degree, Masters Degree or certification as an addictions counsellor is preferred.

**Experience:**

- Proven experience in providing mental health and addiction education or counselling, and group facilitation

**Skills & Competencies:**

- Strong communication and interpersonal skills with the ability to engage diverse audiences.
- Empathy and understanding toward individuals with varied backgrounds and experiences.
- Ability to manage group dynamics and handle challenging conversations constructively.
- Adept at public speaking and delivering structured presentations.
- Excellent organizational skills and attention to detail.
- Proficiency with technology, including virtual teaching platforms.

**Working Conditions:**

- Ability to work flexible hours, including evenings and weekends if required.
- Travel may be required for in-person sessions if teaching at multiple locations.

**Compensation:** Compensation is based on the number of program participants, and will include payment increments for screening, workshop facilitation and follow-up.

Hourly compensation may be negotiated for group sizes under 5 participants

**To Apply:**

Please submit your resume and a cover letter detailing your relevant experience and interest in this role to [programmanager@rdpbc.ca](mailto:programmanager@rdpbc.ca)